



## **Ann M. Freund**

**Office Manager, John Michael Agosti & Assoc. Inc.**

**Located in the Chicagoland, Illinois area and serving the U.S.**

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**<http://WWW.ARSONEXPERT.COM>**

**Professional Summary:** Ms. Freund is the Office Manager of John Agosti & Associates. Ms. Freund has 30 years of business management experience to include; ensuring profitability and developing strong long term relationships; history of excellence in interpersonal communication and network development; ability to clarify complex issues.

**Project Experience:** Ms. Freund handles daily communication and correspondence for seven private investigators working in an eight state radius on projects relating to fire, arson, water damage, building code violations and explosions; Ms. Freund provides hands-on experience, is highly motivated and focused on maintaining high standards of quality, productivity, and attention to detail in support of company functions as well as communicating with empathy, in regards to the devastation of an insured's needs. Ms. Freund has developed solid partnerships with staff, attorneys, insurance companies, law enforcement and other municipalities across eight states to better serve our industry professionals.

Prior to joining John Agosti & Associates, Ms. Freund managed multiple family buildings and grounds. Ms. Freund was a member of a three person due diligence team, and spent numerous hours at a site, prior to the management company making their final decision, on whether to add the new prospective property to their company portfolio; Ms. Freund became highly skilled in mediation and negotiation, to include providing court testimonies for large management companies.

**Education:** Associates Degree in Business

**Community Projects:** Ms. Freund has also been active in numerous community projects, including the Christmas Clearing House, raising money to provide food, children's presents, gloves and mittens to families in need, sponsored by the Woodstock Rotary Club; has participated in MADD; Snowball, a drug and alcohol abuse prevention program organized by School District #200; and named vice president of the Dean Street School, District #200 PTO.